

To :
UOB Kay Hian (Hong Kong) Limited
UOB Kay Hian Futures (Hong Kong) Limited
6/F Harcourt House
39 Gloucester Road, Hong Kong

Attn : Client Services Department

CHANGE OF INFORMATION NOTICE 更改資料通知

- ✓ Please submit the completed change of information form, self-certification form and address proof (if applicable) by person or by post. 請填妥以下通知書, 自我證明表格與地址證明(如更改地址) 一同呈交。(親自呈交或郵寄)
- ✓ Your requests will be subjected to call back procedure and the information will be updated after the call back has completed successfully. 閣下的要求將須經電話確認程序確認, 相關資料將會在電話確認後才完成更新。

Name of Client(s) 客戶姓名: _____	Account No. 客戶號碼: _____ - _____ / M/ S/ F* *Delete where applicable
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A. 本人之個人聯絡資料更改如下:
Please change my personal contact information(s) as follows:

<input type="checkbox"/> 新郵寄地址 (不需地址證明)	<input type="checkbox"/> 新居住地址 (請附上最近 3 個月內地址證明)	<input type="checkbox"/> 新郵寄與居住地地址 (請附上最近 3 個月內地址證明)
New Mailing Address (No need address proof)	New Residential Address (Provide address proof of recent 3 months)	New mailing and residential address (Provide address proof of recent 3 months)
地址 Address: _____ _____ _____		
<input type="checkbox"/> 聯絡電話 (住宅) Tel No. (Home) _____	<input type="checkbox"/> 聯絡電話 (公司) Tel No. (Office) _____	
<input type="checkbox"/> 手提電話號碼 Mobile No. _____	<input type="checkbox"/> 傳真號碼 Fax No. _____	
<input type="checkbox"/> Primary E-mail Address *(Only one e-mail address) 主電郵地址(只容許一個電郵地址): _____ * Primary email is for receiving all kinds of client communication, include: UTRADE (passwords, login notification, trade confirmation), E-Statement, Change of Information, Corporate Action, Welcome letter, Annual renewal letters, T & C or other letter. 主電郵地址用作收取客戶端通信, 包括 UTRADE (密碼、登入通知、完成交易確認)、電郵結單、更改資料通知、企業行動、迎新信件、年度更新信件、條款或細則或其他信件。		
<input type="checkbox"/> Alternative E-mail Address ** (Maximum of Two e-mail addresses) 副電郵地址(最多只限兩個電郵地址): <input type="checkbox"/> New <input type="checkbox"/> Update _____ <input type="checkbox"/> New <input type="checkbox"/> Update _____		<div style="border: 1px solid black; padding: 5px;"><p>If this email would like to receive UTRADE password and notification please check the below box. 如果此電郵需要接收 UTRADE 密碼及通知, 請勾選以下方格。</p><input type="checkbox"/> <u>Receive UTRADE password and notification</u> <input type="checkbox"/> <u>Receive UTRADE password and notification</u></div>
** Alternative Email is for receiving E-Statement and Corporate Action. 副電郵地址用作收取電郵結單及企業行動。 This email address will be used for receiving e-statement and the physical statement issuing will be terminated. I / We hereby confirm that the above email address is for my / our own use only and not accessible by any officer or employee of your company or its associated entity. 新電郵地址將會收取 電郵結單 並同時終止郵寄結單。本人/吾等謹此確認以上電郵地址為本人/吾等所擁有, 並且不會讓貴公司或其有聯繫實體之僱員登入及使用。		

B. 本人之個人銀行戶口資料更改如下：

Please change my bank details as follows:

Valid registered bank account proof (Bank Statement which issue with 3 months/ Bank Book/ Bank Card) if required.

請提供有效的登記銀行戶口的證明(3個月內發出的銀行結單/存摺/銀行咭)。

<input type="checkbox"/> 銀行名稱 Name of Bank _____ 銀行代碼 _____ 戶口號碼 _____ Bank Code _____ Account No. _____ 銀行國際代碼(只適用於海外銀行戶口) Swift Code (For Foreign bank account only) _____ Please choose one of the following options. 請選擇其中一項 <input type="checkbox"/> Above bank account will replace all previous record. 以上新銀行戶口將取代之前所有記錄 <input type="checkbox"/> Please add the above account as default bank account 請新增以上銀行戶口並標記為指定預設戶口 <input type="checkbox"/> Please add the above account as non-default bank account 請新增以上銀行戶口並標記為非指定預設戶口
Remarks 備註: If this form is not submitted in person, please be advised call back procedure will be performed during business hours from our phone number 2840-9664 / 2840-9635 / 2840-9611 in order to confirm the details of changes. 如此通知書並非由客戶本人交與大華繼顯(香港)有限公司, 本行將於上班時間聯絡客戶以確認以上更改。我們的電話號碼是 2840-9664 / 2840-9635 / 2840-9611。 <input type="checkbox"/> Please contact me during the below preferred time. 請於以下時段與我聯繫 _____ : _____ AM 上午/PM 下午 to _____ : _____ AM 上午/PM 下午

客戶簽署

Client Signature(s) _____

Please use the signature(s) filed with the Company 請用留存在本公司之印鑑簽署

日期

Date _____

For official use only (if client submit this form in person) 公司專用(如客戶親自提交此通知書):	
_____ Witness Signature (by Branch Manager/ Client Service officer) 見證人簽署(分行經理/客戶服務助理)	_____ Name of witness 見證人姓名
I confirm I have met the client face-to-face and verified the ID copy of the account owner. 本人確認已與客戶會面並核對身份証	
Date and time 時間與日期: _____	Place of Witness 見證地點: _____
Call Back Date / Time / Extension: _____	
Remarks: _____	