



## **Why Use Bill Payment?**

It provides a more convenient way to make payment to UOB Kay Hian (HK) Limited, through HSBC's phonebanking & online banking bill payment services.

## **Features**

Clients do not have to fax or inform your Account Executives for the above payment. And once you have successfully made a bill payment to us, the bill paid will automatically become a 'registered bill' and you do not need to re-enter your account information the next time.

## **Bill Payment Limit**

To register for HSBC bill payment service, clients need to set up a Daily transaction limit with HSBC first. Client can go to HSBC's homepage ([www.hsbc.com.hk](http://www.hsbc.com.hk)) and click on 'Banking' on the left hand side. Click on 'Download Form & Document', and then click on 'Internet Banking/Phonebanking/ATM Transaction Limit Revision Form' to download it. After filling out the form, client can pass it back to HSBC to process.

# Bill Payment User Guide

## *ATM channel*

- After keying in the ATM pin, select '**Bill Payment**'
- Select '**Merchants**'
- Select '**Securities Brokers**'
- Select '**UOB KayHian**'
- Input '**Bill Type**' (Bill Type: 01:Cash 02:Margin 03:Futures 04:Options 05:Internet Trading)
- Input '**Bill Payer Account Number**' (if your account number is 123456-001, please input *123456001*)
- Select your debit bank account
- Input the payment amount
- Once the transaction is completed, a receipt will be printed for customer
- Once the customer has successfully processed payment to the Merchant using HSBC ATM Merchant Collection Service, if he/she use ATM again for payment with the same Merchant, the screen will display the previously entered 'bill account number' (up to the last 3 transactions), for the customer quick selection.

## Phone

You can access HSBC phonebanking service via the dedicated hotlines listed below:

Account Type	Banking Hotlines
HSBC Premier	(852) 2233 3322
PowerVantage	(852) 2748 8333
SuperEase/HKD Savings/HKD Current/ Revolving Credit Facility/Smart Vantage	(852) 2233 3000

Language Selection      1.Cantonese    2.English      3.Putonghua

Bank account services → Enter account no. →

- 1.Express Balance
- 2.Account Details
- 3.Transfer and bill payment
  - 31 Transfer between your account and credit card
  - 32 Third party transfer
  - 33 Bill payment

- Select language (“1” for Cantonese, “2” for English, “3” for Mandarin)
- Press “1” for Bank account services
- Key in your registered account number and PIN
- Press “33” for Bill Payments.

### Paying registered bills

- Select your registered merchant name **UOB KAY HIAN**
- Select bill type options (**01 Cash 02 Margin 03 Futures 04 Options 05 Internet Trading**)  
Select bill account numbers **If your account number is 123456-001, please input 123456001**
- Input your payment amount and then select your HSBC account for payment.

### Paying unregistered bills

- Select your merchant category
- Select your Merchant names **UOB KAY HIAN**
- Select bill type options (**01 Cash 02 Margin 03 Futures 04 Options 05 Internet Trading**)  
Select bill account numbers **If your account number is 123456-001, please input 123456001**
- Input your payment amount and then select your HSBC account for payment.

System will automatically save your merchant name and bill account number. The bill being paid will become a “registered bill”.

## ***PIB – Personal Internet Banking***

### **Add a new Merchant to your Payee List**

1. Click on 'Add New Merchant' on the 'Make Payment' page.
2. Select a Category and the Merchant name **UOB KAY HIAN**
3. **Select Bill Type (if applicable) (01 Cash 02 Margin 03 Futures 04 Options 05 Internet Trading)**
4. Enter the Bill Payee Account Number **If your account number is 123456-001, please input 123456001**

### **Delete a merchant from your Payee List**

1. Click on 'Delete Merchant' on the 'Make Payment' page.
2. Click the 'Delete' button to remove.

### **Pay a Merchant**

1. Select View & Pay Bills
2. Select Merchant to Pay To : **UOB KAY HIAN**
3. Select a Bill Type **(01 Cash 02 Margin 03 Futures 04 Options 05 Internet Trading)**
4. Input Bill Payee Account No. **If your account number is 123456-001, please input 123456001**
5. Select your HSBC Account to Pay From
6. Input the payment amount and select date to Pay On (only working dates are listed)
7. Click the Go button to submit payment

If you select “Save as template”, your instruction will be stored as a template.